

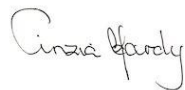
highlights

rural touring scheme

Environmental Policy

Updated April 2023
Due for Review 2025

Signed:



Date: **18 April 2023**

HIGHLIGHTS' DISCIPLINARY POLICY

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1) INTRODUCTION

Highlights Rural Touring Scheme is a small, not-for-profit company limited by guarantee and registered charity, which presents vibrant, entertaining and thought-provoking cultural activities to enrich the lives of people in rural communities across the north of England.

We have signed up to the Going Green Together scheme and we acknowledge that our work has an effect on the environment and have identified key aspects that could contribute to our carbon footprint and other negative impacts:

- Consumption of electricity and other fuels
- Waste generation
- Staff, Trustees and Artist travel
- Procured goods and services with their own environmental impact

2) POLICY STATEMENT

Highlights is aware of both statutory and regulatory requirements and our environmental commitment can be demonstrated in our established objectives and goals below:

- Compliance with all applicable standards, laws, requirements and regulations
- Commitment to the Investors In the Environment (IIE) accreditation process
- Set our baseline for future targets to be measured against
- Monitoring our key resource usage and implementing conservation techniques to achieve our environmental targets -
- Implement a waste/recycling policy.
- Set a carbon budget for the organisation and commit to reducing this year on year.
- Reducing unnecessary transport and develop a travel plan.
- Creating a Green Steering group, involving representatives from staff, trustees and promoters
- Working with suppliers who have a commitment to their own environmental responsibility.
- Increasing the number of regional artists and suppliers that we work with in order to reduce unnecessary travel.
- Programming work with an environmental theme to inform and stimulate debate.
- Include an organisational sustainability update as part of our annual report.

We will continue to improve our environmental management system by working to the Investors in the Environment (IIE) criteria, considering any changes in legislation, our organisation and other factors. We will convey this policy to all our employees, trustees, artists and promoters ensuring that they are provided with training to increase awareness of environmental matters.

3) ADVICE AND GUIDANCE

Highlights will work alongside Investors in the Environment and Going Green Together and take opportunities, as they are available, to ensure we keep up to date with changes in legislation, good practice and current thinking on environmental issues.

4) THE PROCEDURE

Kath Wood, General Manager is our Sustainability Champion and has designated responsibility for the day-to-day implementation of this policy, and will work with Edwina Lugg as the Trustee representative on environmental matters.

5) FURTHER DETAIL

Highlights Rural Touring Scheme will make this policy available when requested to interested parties including members of the public, including making a copy available on the Highlights' website. The Policy will be reviewed every two years.